

## INTERPRETATION

### Secondary Suite:

Means a separate designated area within a single family dwelling containing toilet, bathroom, sleeping and living areas and cooking facilities in accordance with the bylaw.

### Single Family Dwelling:

Means a detached residential building consisting of one dwelling unit which is occupied or intended to be occupied as a residence of one family. It may contain either bed and breakfast accommodation for a maximum of 4 persons or accommodation for a maximum of 2 boarders, lodgers or roomers in accordance with the bylaw.

*This brochure was printed using*

*100% recycled paper*

## Department of Community Planning

General Enquiries	954-4656
Bylaw Compliance	954-4672
Business Licences	954-4697
Sign Permits	954-4697
Building Inspection	954-4668



P.O. Box 1390, 100 Jensen Avenue East,  
Parksville, BC V9P 2H3  
Phone: (250) 248-6144  
Fax: (250) 954-4685  
E-mail: [Planning@parksville.ca](mailto:Planning@parksville.ca)

DEPARTMENT OF  
COMMUNITY PLANNING  
INFORMATION SERIES

# Secondary Suites

## General Regulations and Interpretation

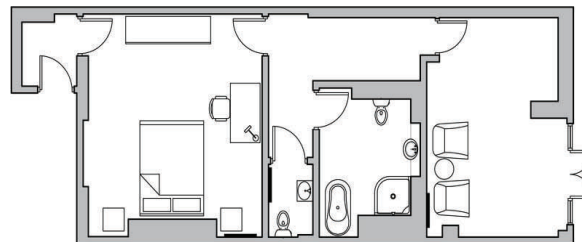


## SECONDARY SUITES REGULATIONS

The following basic rules apply:

- ◆ Secondary suites are permitted in RS-1, RS-2 and RS-3 Zones
- ◆ One secondary suite is permitted per dwelling
- ◆ The owner must live in the suite or the main dwelling
- ◆ The suite must be completely contained within the main dwelling
- ◆ A Business Licence is required to register a secondary suite
- ◆ A Building Permit is required

- ◆ At least one additional parking space is required
- ◆ Only one Bed & Breakfast, OR one Secondary Suite OR one Lodging and Boarding House OR one Carriage House is permitted per dwelling
- ◆ The minimum size requirement for a secondary suite is 40m<sup>2</sup> (430 sq.ft.)
- ◆ The maximum size of a suite shall not exceed 90m<sup>2</sup> (968 sq.ft.) OR 40% of the gross floor area of the main dwelling (whichever is less)



Secondary Suites are a viable way of increasing the supply of affordable housing within the City.



Secondary Suites also give potential first time homebuyers and current homeowners an opportunity for a mortgage helper.